

WinPCO



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Overview

**From the Computer Experts for today's Pest Management Professionals
408-244-4811**

Overview

WinPCO pest program for today's pest control operators was developed and designed by pest control operators like you. The basic operation was to ensure accountability for tracking customer information, services, payment etc this is where **WinPCO** comes in

.It begins with a customer request for service a new or existing customer is schedule for a service. All of the schedule customers for a given day are organized in routes or trucks and service tickets are generated for each service to be performed. Once the service technician has gone out into the field to perform the service the invoice (service ticket) is process back into **WinPCO** by selecting Return Slip entry. Payments received either at the time of service or mail in are process in Batch Payment Entry Screen

Once this process is completed you can simply create statements to send to customers that owe money. Finally, management reports such as activity list, un-serviced accounts, customer invoice and payment histories, etc. are generated to give the business owner insight into the status of the business

Customer Master

The screenshot displays the 'Customer Master' software interface. The window title is 'Customer Master'. The main area is divided into several sections:

- Property Information:** Name: SPARKLE POWER, Address 1: 505 MITCH AVE, City: SUNNYVALE, State: CA, Zip: 94087. Home #: (408) 263-5690, Work #: (800) 234-0934, Fax #: (408) 263-5292. E-Mail: akcompfax@gmail.com.
- Billing Information:** Name: SPARKLE POWER, Address 1: 505 MITCH AVE, City: SUNNYVALE, State: CA, Zip: 94087. Home #: (408) 263-5690, Work #: (800) 234-0934, Fax #: (408) 263-5292.
- Service Info:** Service Type: SP (SPIDERS), Initial Rate: \$145.00, Regular Rate: \$65.00, Frequency: BM, Schedule Option 1: 0 Th Day Of The Month, Option 2: 0 Working Day Of The Week.
- Period to Start:** 6, 2010, Route: 03. A blue circle highlights the 'Edit/Add Service Info.' button.
- Start Date:** 06/18/10, **Last Date:** 07/23/10 - Cancelled.

At the bottom, it shows 'Editing Record' and 'F9-Memo'.

The Customer Master Screen allows you to answer any questions about their account such as billing, next scheduled service, creating extra service, history information and a lot more. It allows you to setup the type of service (target pest) the regular rate and frequency, assign a particular route, technician by selecting the **Edit/Add Service Info** bar

Service Group Screen

Here you can setup the target pest, rates for regular or one time service assign frequency, route, technician and the schedule for the year. It allows you to generate a single invoice right then and there to give to your technician for a same day service or the next day. After setting up the **Group Screen** you never have to worry about scheduling your customers again **WinPCO** takes care of this for you.

After the service has been performed you will access the Return Slip Entry Screen for

Return Slip Processing

Invoice's (service tickets) are processed on a batch level after you post you have created history information regarding the last service performed along with charges being applied on those customers who did not pay at the time of service. Next step is to process payments.

#	Invc#	Name	Cust#	Type	Sched Tech	Svc Tec	Scheduled Date	Serviced Date	Original Amount	New Amount	Chemical Used	Flag
1	0010095	JAMES PROPEF	JAMES	03	LJ	LJ	02/02/11	02/02/11	75.00	75.00	DEM/7.75	<input type="checkbox"/>
2	0010067	JAMES PROPEF	JAMES01	GP	HS	HS	02/02/11	02/02/11	65.00	65.00	DEM/5.6	<input type="checkbox"/>
3	0010064	JIM GLOVER	GL0600	06	BJ	HS	02/02/11	02/02/11	45.00	65.00	DEM/3.0 SUP/2.1	<input type="checkbox"/>
4	0010060	MARCOS CAMPI	CA9016	GP	BJ	BJ	02/02/11	02/02/11	65.00	65.00	SUP/2.5	<input type="checkbox"/>
5	0010056	KATHLEEN WAI	10007	03	LJ	LJ	02/02/11	02/02/11	50.00	50.00	FU/5.0	<input type="checkbox"/>
6	0010052	SPARKLE POWI	10004	05	HS	HS	02/02/11	02/02/11	65.00	65.00	DR/3.5	<input type="checkbox"/>
7	0010057	A & K COMPUTE	AK4811	GP	BJ	BJ	02/02/11	02/02/11	45.00	45.00	TG/7.0	<input type="checkbox"/>
8	0010054	THE CORNERS	10006	07	LJ	LJ	02/02/11	02/02/11	35.00	35.00	DEM/1.3	<input type="checkbox"/>
9	0010074	ELITE SOFTWA	10005	RO	BJ	BJ	02/02/11	02/02/11	125.00	125.00	SUP/1.0	<input type="checkbox"/>
10	0010053	SPARKLE POWI	10004	SP	LJ	LJ	02/02/11	02/02/11	65.00	65.00	DR/3.5 01/1.0	<input type="checkbox"/>
11	0010065	OAKDALE APAR	GREEN-1	03	HS	HS	02/02/11	02/02/11	40.00	40.00	TG/1.0	<input type="checkbox"/>
12	0010055	THE CORNERS	10006	GP	BJ	BJ	02/02/11	02/02/11	110.00	110.00	01/7.50	<input type="checkbox"/>

Total Entered: \$805.00

Batch Payment Processing

Processing payments can be time consuming with **WinPCO** it just takes a few minutes a day. Just enter the customer account number enter the amount of the check and check number and your done. If you did this on a weekly basis it would probably take you less than 1 hour base on how payments you receive

Accounting is one of the most important business functions in keeping accounts current and accurate. **WinPCO** does this and more all accounting information is automatically updated and maintained as service tickets, invoices and payments are processed and then you can print out a deposit slip.

Seq#	Customer#	Name	Typ	Amount	Remarks	Invc#	C	Flag
1	JAMES	JAMES PROPERTIES	P	80.44	CK 56098	0010095		
2	JAMES01	JAMES PROPERTIES	P	65.00	CK 56098	0010067		
3	GL0600	JIM GLOVER	P	68.49	CK 4523	0010064		
4	CA9016	MARCOS CAMPI	P	65.00	CK 7810	0010060		
5	10007	KATHLEEN WALLS	P	53.88	CK 0459	0010056		
6	10004	SPARKLE POWER	P	65.00	CK 23331	0010052		
7	AK4811	A & K COMPUTERS	P	34.00	CK 3345	0010057		
8	10006	THE CORNERS APARTMENTS	P	35.00	CK 55612	0010054		
9	10005	ELITE SOFTWARE	P	125.00	CK 10034	0010074		
10	GREEN-123	OAKDALE APARTMENTS	P	40.00	CK 40081	0010065		

Data Entry Tip: (1) / + invoice#. Program will convert invoice# to customer#. (2) Double click customer# will bring the customer master.

Total \$631.81

A&K Computers
1298 Kifer Rd
Sunnyvale, CA 94086
408-244-4811

Deposit Date: 03/02/11
Account #: 08-101-3456

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Seq	Cust#	Name	Remark	Amount
1	BL4188	JEFFERY BLOHM	5678	52.25
2	G10967	PAUL & SARA GILLMORE	7834	165.00
3	CA9016	MARCOS CAMPI	5690	125.00
4	WE9228	KATHY WESLEY	3456	55.00
			Checks	4
			Cash	0
			Total	397.25

Like Return Slip entry processing payments are entered on a single work sheet it shows payments received and are match up to invoices that were posted. After completing your checks you simply click on Post icon and the customer payments are applied. You can also get a print out of what was entered for accounting purposes

Payment Entry List

A & K Computers
Payment Entry List
Page 1 of 1
03/01/11 7:38:04PM

Batch # 10009 Posted Date : 03/01/11

Seq#	Acct#	Name	Type	Invoice	Remark	Amount	Posted
1	JAMES	JAMES PROPERTIES	P	0010095	CK 56098	\$80.44	Y
2	JAMES01	JAMES PROPERTIES	P	0010067	CK 56098	\$65.00	Y
3	GL0600	JIM GLOVER	P	0010064	CK 4523	\$68.49	Y
4	CA9016	MARCOS CAMPI	P	0010060	CK 7810	\$65.00	Y
5	10007	KATHLEEN WALLS	P	0010056	CK 0459	\$53.88	Y
6	10004	SPARKLE POWER	P	0010052	CK 23331	\$65.00	Y
7	AK4811	A & K COMPUTERS	P	0010057	CK 3345	\$34.00	Y
8	10006	THE CORNERS APART	P	0010054	CK 55612	\$35.00	Y
9	10005	ELITE SOFTWARE	P	0010074	CK 10034	\$125.00	Y
10	GREEN-123	OAKDALE APARTMEN	P	0010065	CK 40081	\$40.00	Y
Total:						\$631.81	

In addition to controlling all phases of daily operation scheduling, service ticket generation, return slip processing, chemical usage tracking statement generation, payment processing and maintaining a constantly updated customer history. **WinPCO** also gives the business operator a lot of critical information on how the business is running. These are some examples of the type of reports you can print.

Short un-serviced List

This feature shows you open invoices of customers who have yet to received their regular service or has skip their service for this month, re-schedule for another day or just cancelling their service.

A & K Computers
Short Unserviced List
Tuesday, March 01, 2011
Page 1 of 1

Seq	Route	Invo#	Cust#	Name	Address	Last Date	Sched	Type	Rate
1	02	0010072	TANDEM	TANDEM COMPUT	10710 TASMAN AV	07/22/10	02/01/11	03 MO CO	\$75.00
2	03	0010084	10007	KATHLEEN WALLS	2670 WHITE RD	02/02/11	02/18/11	03 MO RE	\$50.00
3	01	0010083	10006	THE CORNERS APA	1700 N SUNSET D	02/02/11	02/04/11	GP BM AP	\$110.00
4	03	0010082	10006	THE CORNERS APA	1700 N SUNSET D	02/02/11	02/03/11	07 MO AP	\$35.00
5	02	0010081	10004	SPARKLE POWER	505 MITCH AVE	02/02/11	02/15/11	05 MO CO	\$65.00
6	03	0010080	10004	SPARKLE POWER	505 MITCH AVE	02/02/11	02/03/11	SP BM CO	\$65.00
7	01	0010079	OW1097	TOM OWANO	2125 WELLESLEY	02/02/11	02/03/11	GP MO RE	\$65.00
8	01	0010078	OR1613	ORTIZ OS MENA	450 IVY ST	02/02/11	02/03/11	04 MO RE	\$65.00
9	03	0010058	BL4188	JEFFERY BLOHM	1574 CYPRESS DR	07/23/10	02/01/11	WF MO RE	\$50.00
10	03	0010073	TANDEM	TANDEM COMPUT	45670 ZANKER R	07/22/10	02/01/11	04 MO CO	\$125.00
11	01	0010107	WI8661	PATRICE NAKANO	1546 BAY RD	07/22/10	02/04/11	GP BM RE	\$34.00
12	01	0010071	SUBWAY	SUBWAY SANDWI	2356 BEACH ST	07/21/10	02/01/11	04 MO 02	\$69.00
13	02	0010070	SM1346	LARRY SMITH	2345 BLUE ST	07/22/10	02/01/11	GP MO RE	\$35.00
14	02	0010069	LAKE	LAKEWOOD APS	3400 BUDD AVE	07/31/10	02/01/11	GP MO AP	\$150.00
15	02	0010068	JAMES02	STEVENS PLAZA	4309 BOWERS AV	07/23/10	02/01/11	03 MO 03	\$165.00
16	03	0010063	DA5678	DIANA LOHAN	2349 GALE ST	07/12/10	02/01/11	06 MO RE	\$65.00
17	01	0010062	CO3459	DAVID COYLE	3456 SAND HILL D	06/30/10	02/01/11	03 MO RE	\$66.00
18	01	0010061	CB SHOWI	CB SHOWER	1190 LAWRENCE E	07/22/10	02/01/11	06 MO CO	\$55.00

Technician Performance Report Daily Totals

This report is normally is created at the end of the month which will allow you to calculate commissions on production jobs completed for the entire month

		A & K Computers			Tuesday, March 01, 2011		
		Technician's Daily Total Detail Report			Page 1 of 1		
Month/Year Selected : February 2011							
Tech#	Date	Cus#	Name	Address	Freq	Type	Last Date Amount
BJ	02/02/11	10006	THE CORNERS APARTMENTS	1700 N SUNSET DR	BM	GP	02/02 \$110.00
		10005	ELITE SOFTWARE	840 W CALIFORNIA AVE	OS	RO	02/02 \$125.00
		AK4811	A & K COMPUTERS	1298 KIFER RD #505	MO	GP	02/02 \$45.00
		CA9016	MARCOS CAMPI	1638 KANSAS ST	MO	GP	02/02 \$65.00
							Count : 4 \$345.00
Sub Total:							Count : 4 \$345.00
HS	02/02/11	GREEN-12	OAKDALE APARTMENTS	4322 EL CAMINO REAL	MO	03	02/02 \$40.00
		10004	SPARKLE POWER	505 MITCH AVE	MO	05	02/02 \$65.00
		GLO600	JIM GLOVER	2345 ORILLA AVE	BM	06	02/02 \$65.00
		JAMES01	JAMES PROPERITES	1246 BELL AVE	BM	GP	02/02 \$65.00
							Count : 4 \$235.00

History Invoice Report

Sometimes the business operator wants to see the total production for any given month this report gives you that information. Invoices process in Return Slip Entry after posting it is stored in the inactive file which can be easily accessible. The History Invoice report can be sorted many different ways by route, customer code #, invoice order etc.

		A & K Computers			Tuesday, March 01, 2011				
		History Invoice List			Page 1 of 1				
Seq	Route	Inv#	Cus#	Name	Address	Last Date	Date	Type	Rate
1	01	0010055	10006	THE CORNERS APA	1700 N SUNSET DR	02/02/11	02/02/11	GP BM AP	\$110.00
2	02	0010065	GREEN-12	OAKDALE APART	4322 EL CAMINO REAL	02/02/11	02/02/11	03 MO AP	\$40.00
3	03	0010053	10004	SPARKLE POWER	505 MITCH AVE	02/02/11	02/02/11	SP BM CO	\$65.00
4	01	0010074	10005	ELITE SOFTWARE	840 W CALIFORNIA AVE	02/02/11	02/02/11	RO OS CO	\$125.00
5	03	0010054	10006	THE CORNERS APA	1700 N SUNSET DR	02/02/11	02/02/11	07 MO AP	\$35.00
6	01	0010057	AK4811	A & K COMPUTERS	1298 KIFER RD #505	02/02/11	02/02/11	GP MO RE	\$45.00
7	02	0010052	10004	SPARKLE POWER	505 MITCH AVE	02/02/11	02/02/11	05 MO CO	\$65.00
8	03	0010056	10007	KATHLEEN WALLS	2670 WHITE RD	02/02/11	02/02/11	03 MO RE	\$30.00
9	01	0010060	CA9016	MARCOS CAMPI	1638 KANSAS ST	02/02/11	02/02/11	GP MO RE	\$65.00
10	01	0010064	GLO600	JIM GLOVER	2345 ORILLA AVE	02/02/11	02/02/11	06 BM RE	\$65.00
11	02	0010067	JAMES01	JAMES PROPERITE	1246 BELL AVE	02/02/11	02/02/11	GP BM RE	\$65.00
12	01	0010095	JAMES	JAMES PROPERTIE	1245 STEVENS CRE	02/02/11	02/02/11	03 MO CO	\$75.00
							Count: 12	Total:	\$805.00

Posted Payment Report

This report matches payments to invoices validating the batch payment process

A & K Computers		Page 1 of 1					
Posted Payment Report		Tuesday, March 01, 2011					
Selected Dates From : 03/01/11 To 03/31/11							
Seq#	Tech	Date	Acct#	Name	Amount	Inv#	Remark
1	BJ	03/01/11	10005	ELITE SOFTWARE	\$125.00	0010074	CK 10034
2	BJ	03/01/11	AK4811	A & K COMPUTERS	\$34.00	0010057	CK 3345
3	BJ	03/01/11	CA9016	MARCOS CAMPI	\$65.00	0010060	CK 7810
					\$224.00		
4	HS	03/01/11	10004	SPARKLE POWER	\$65.00	0010052	CK 23331
5	HS	03/01/11	GL0600	JIM GLOVER	\$68.49	0010064	CK 4523
6	HS	03/01/11	GREEN-123	OAKDALE APARTMENTS	\$40.00	0010065	CK 40081
7	HS	03/01/11	JAMES01	JAMES PROPERITES	\$65.00	0010067	CK 56098
					\$238.49		
8	LJ	03/01/11	10006	THE CORNERS APARTMENTS	\$35.00	0010054	CK 55612
9	LJ	03/01/11	10007	KATHLEEN WALLS	\$53.88	0010056	CK 0459
10	LJ	03/01/11	JAMES	JAMES PROPERTIES	\$80.44	0010095	CK 56098
					\$169.32		
Count: 10					Total:	\$631.81	

Statements

After processing service tickets, invoices and payments it's time to get paid by mailing out your statements. They can be printed in any manner including batch mode or individually. They can be printed with a minimum balance due, current, over 30, over 60, over 90 days. Specific delinquent messages can be created and printed on each statement.

A&K Computers		Page 1 of 1				
1298 Kifer Rd Sunnyvale, CA 94086 408-244-4811		Statement Date: 03/02/11				
Cust# 10004		SPARKLE POWER 505 MITCH AVE SUNNYVALE CA 94087				
SPARKLE POWER 505 MITCH AVE SUNNYVALE CA 94087		SPARKLE POWER 505 MITCH AVE SUNNYVALE CA 94087				
Date	Invoice#	Type	Description	Debit	Credit	Balance
06/23/10	0010019	R	505 MITCH AVE	\$10.00		\$10.00
07/15/10	0010024	I	505 MITCH AVE	\$145.00		\$155.00
07/15/10	0010029	I	505 MITCH AVE	\$65.00		\$220.00
07/21/10	0010028	I	505 MITCH AVE	\$65.00		\$285.00

WinPCO pest control software saves you time and money it gives the pest control operator a convenient means to automate the basic procedures required in running a successful pest control business. Keep in mind it has been written by pest control experts using feedbacks from hundreds of pest control operators across the country it is far and away the best pest control business software on the market



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Call us Today 408-244-4811