

How to import WinIPM data to WebIPM

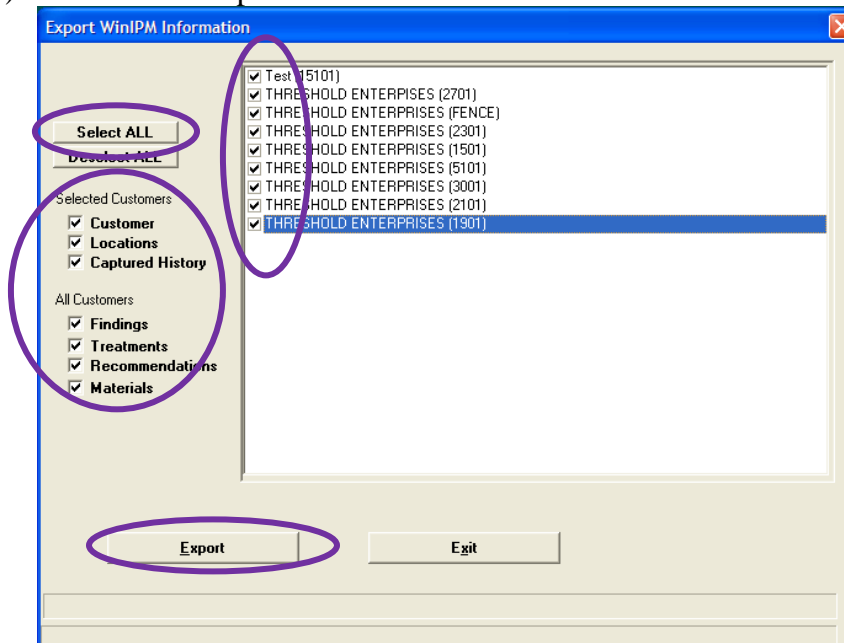
1. You have to Export WinIPM data to Hard Disk on your Computer

1) Open your WinIPM by Double Click “WinIPM”  icon on your Desktop.

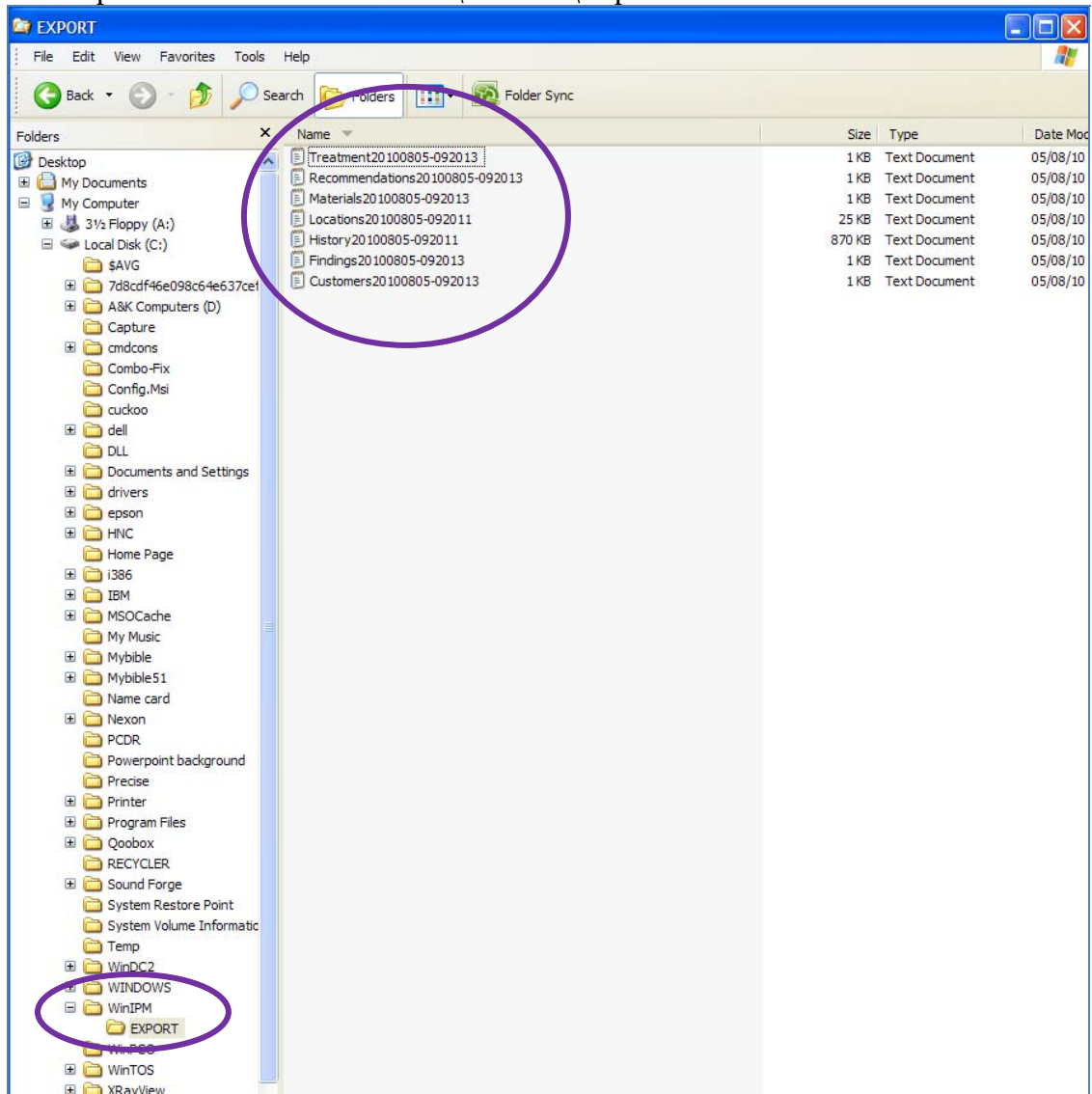
2) Enter your password and select “Export WinIPM Information” sub-menu on the “System Administration” Menu.



3) You can see Export screen as below :



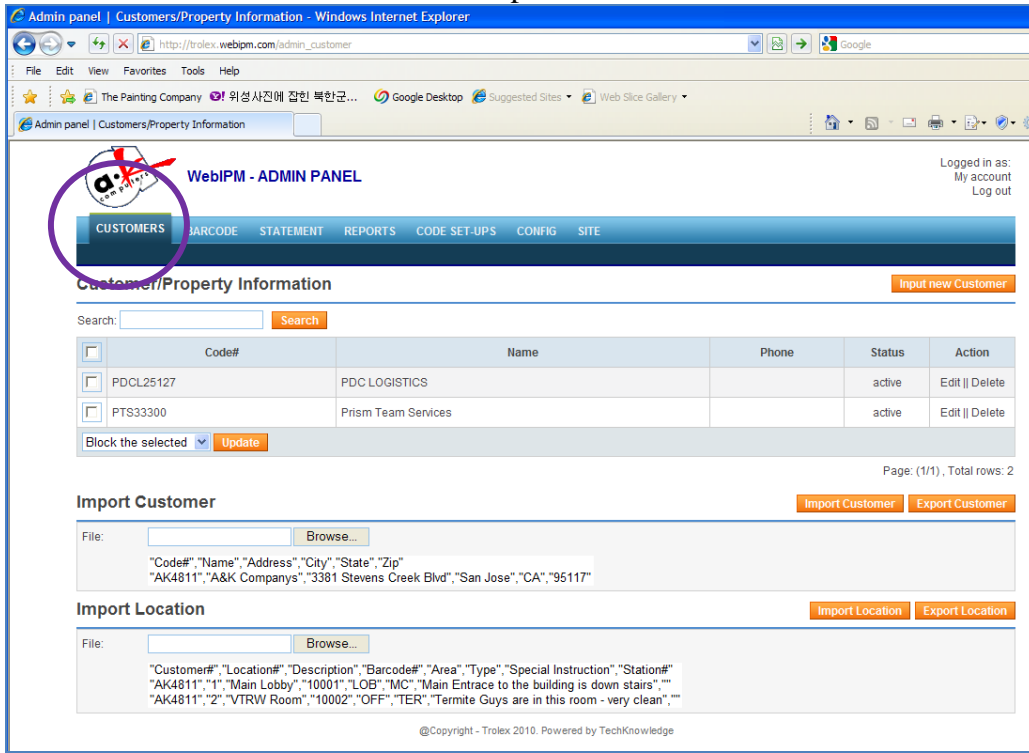
- 4) Click “Select All” and All the customer list on your screen.
- 5) Click “Export” Icon on your screen.
- 6) The Export file will be saved on “C:\WinIPM\Export” folder.



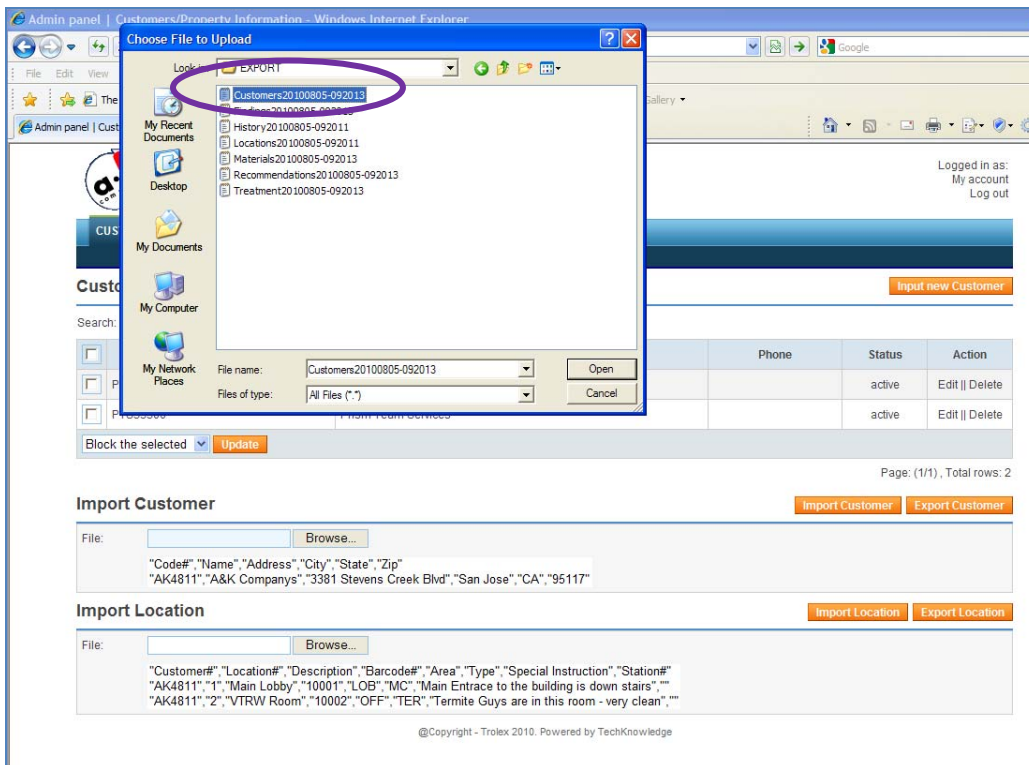
- 7) All the “Treatment, Recommendation, Materials, Locations, History, Findings and Customers” information was saved on your Export folder on the WinIPM folder.
- 8) Now you are ready to import from WebIPM
- 9) Double click on your Internet Browser such as “Internet Explorer” or “Firefox” or “Google Chrome” etc.
- 10) Type “trolex.webipm.com/admin” on the address bar.
- 11) You can see the WebIPM administrator’s home page.
- 12) Type the ID (admin) and Password (123456) on the ID and Password box.

2. Import WinIPM data to WebIPM

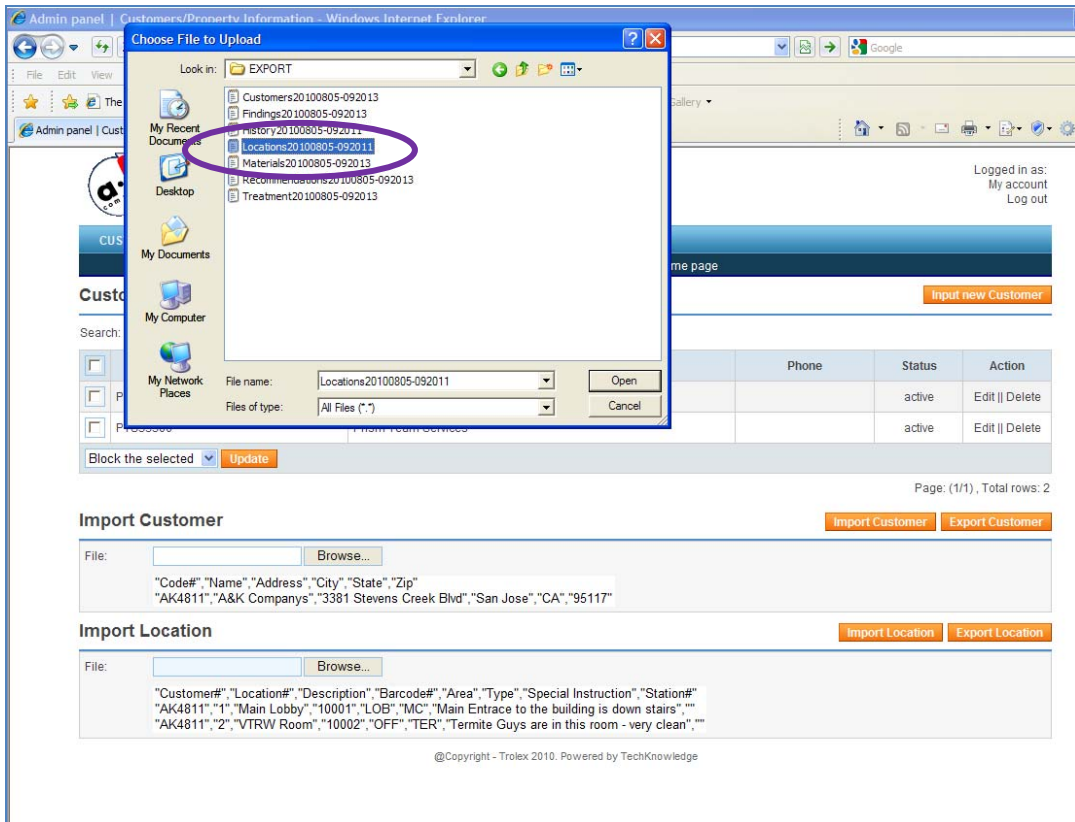
- 1) Select "CUSTOMERS" menu on the top menubar.



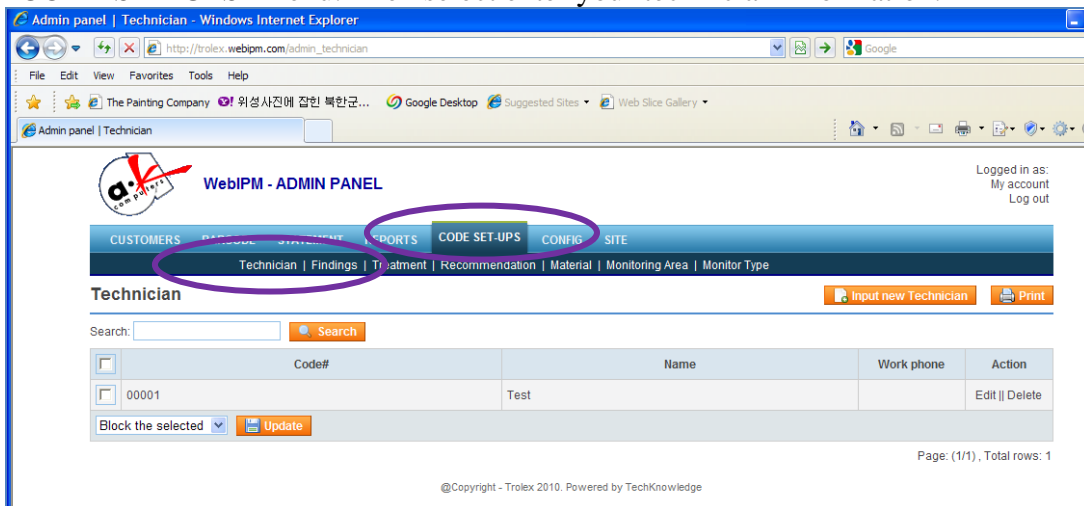
- 2) Click "Browse" menu on "Import Customer" menu, then you can see the "Export" folder contents as below and select "Customers xxxxxx.txt" file.



- 3) Click “Browse” menu on “Import Location” menu, then you can see the “Export” folder contents as below and select “Locations xxxxxx.txt” file.



- 4) Select “CODE SET-UPS” menu on the top menubar, select “Technician” sub-menu on “CODE SET-UPS” menu. Then select enter your technician information.



- 5) You can import “Findings, Treatment, Recommendation, Material”
- 6) The “Monitoring Area” and “Monitoring Type” will be import automatically, if you import “History”.

- 7) Select “BARCODE” menu on the top menubar, select “Import History” icon on the top menubar. Select “Historyxxxx.txt” on the Export folder.

Batch	Date	Counts	Posted by	File name	Internal Memo	Customer Memo	Action
10018	07/28/10	199	ADVANCED IPM	data14.txt			History Export Delete
10017	07/22/10	101	ADVANCED IPM	data13.txt			History Export Delete
10016	07/14/10	183	ADVANCED IPM	data12.txt			History Export Delete
10014	07/07/10	231	ADVANCED IPM	data11.txt			History Export Delete
10013	07/06/10	123	ADVANCED IPM	data10.txt			History Export Delete

- 8) Check your CUSTOMERS” menu on the top menubar.
- 9) You can see the whole data will import from WinIPM to WebIPM Files.
- 10) Go to the “CUSTOMERS” menu, select each customer’s name and write down the “e-Mail” ID and “Password” on the Customers menu.
- 11) Send each customer’s e-mail ID and password to your customers each others.
- 12) They can open “your Job recorders”